

## **BID FORM**

### SERVICE CONTRACT INFORMATION

- A. Contract Name:           Research and Assess Economic Development Requirements,  
Baker County (2020)
- B. Area of Service:         Baker County, Oregon
- C. Owner's Name:          Baker County Board of Commissioners

### BIDDER INFORMATION

- A. Bidder's Name: \_\_\_\_\_
- B. Bidder's Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- C. Bidder's Phone #: \_\_\_\_\_
- D. Bidder's Email: \_\_\_\_\_
- E. Indicate which one of the following best describes your business organization by placing a check in the area provided and insert information requested:
- \_\_\_\_\_ A Corporation organized and existing under the laws of the State of \_\_\_\_\_; or
- \_\_\_\_\_ A partnership registered under the laws of the State of \_\_\_\_\_; or
- \_\_\_\_\_ An individual doing business under an assumed name registered under the laws of The State of \_\_\_\_\_ or;
- \_\_\_\_\_ An individual doing business under his/her own name.

### BIDDING DOCUMENT

The undersigned agrees that the following documents constitute the bidding documents:

- A. Advertisement for Request for Proposals
- B. Instruction to Bidders
- C. Bid Form (including required attachments)
- D. Proposed Contract Documents
- E. Any and all Addenda issued prior to the Bid due date

BID

Having carefully examined the services required under the tentative service Contract as well as the premises and conditions affecting performance and cost of work, and the Contract documents listed above, the undersigned proposes and agrees to fully perform all work including the furnishings of all labor, and some equipment and any other services required to research and assess the requirements for Economic Development, for the lump sum of:

TOTAL BID: \$ \_\_\_\_\_

NON-COLLUSION

The undersigned certifies that:

- 1) This Bid has been arrived at independently and it is submitted without collusion, and without any agreement, understanding or planned common course of action with any other vendor of materials, supplies, equipment, or services to limit independent bidding or competition; and
- 2) The contents of the Bid have not been communicated by the undersigned or its employees or agents to any person not an employee or agent of the undersigned and will not be communicated to such person prior to the official opening of the Bid.

DISCRIMINATION IN SUBCONTRACTING PROHIBITED

The undersigned certifies that he/she has not discriminated against minority, women or emerging small business enterprises in obtaining any subcontracts.

WITHDRAWAL

The undersigned agrees that his/her Bid may not be withdrawn after it has been submitted for thirty (30) days after opening the Bids.

MODIFICATION/TERMINATION

The undersigned agrees that the County shall have the right to modify/terminate any Contract entered into by a successful Bidder.

SIGNATURES

Name of Firm: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

If Corporation, attest \_\_\_\_\_

(Secretary of Corporation)

Date: \_\_\_\_\_

\*If Bid is by a partnership, then one of the partners must sign the bid\*

**PLEASE ATTACH THE FOLLOWING TO THIS BID FORM:**

- 1. A RESUME OF WORK EXPERIENCE/EDUCATION**
- 2. PERSONAL REFERENCES**
- 3. A STATEMENT/LETTER OF INTEREST**

**THIS BID FORM IS NOT COMPLETE AND WILL NOT BE CONSIDERED BY THE COUNTY UNLESS THE ABOVE-MENTIONED MATERIAL IS ATTACHED TO THIS BID FORM.**