BAKER COUNTY JOB OPENING

DEPARTMENT: Road Dept.

POSITION: Shop Foreman

Full time, Non-represented position with benefits

Salary Range 15:

<table>
<thead>
<tr>
<th>Step 1</th>
<th>Step 2</th>
<th>Step 3</th>
<th>Step 4</th>
<th>Step 5</th>
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<tbody>
<tr>
<td>$4,186/mo.</td>
<td>$4,393/mo.</td>
<td>$4,616/mo.</td>
<td>$4,845/mo.</td>
<td>$5,086/mo.</td>
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Summary:

This classification supervises and assists in inspecting, diagnosing needs, and making major and minor repairs or modifications to all types of equipment and rolling stock used in the functions of the Road Department. This takes place both in the shop and in the field.

Examples of Essential Job Duties:

- Supervises and assists in repairing and modifying all types of road maintenance, construction, automotive and auxiliary equipment.
- Inspects equipment to determine the extent of necessary repairs, corrective actions and/or modifications.
- Assigns work and lays out schedules of mechanics. Also monitors the work performed by the mechanics. Maintains work records and files.
- Works with the mechanics in the ordering of parts and equipment necessary to perform repairs and/or maintenance. Works with vendors in requesting and receiving bids for parts.

Baker County Road Department is seeking to fill one full-time position; Mechanic or Shop Foreman, depending on experience. The position includes excellent benefits including, but not limited to: PERS retirement, health insurance, vacation and sick leave. A complete job description and application is available online at www.bakercounty.org, by contacting the Baker County Personnel Department or through the WorkSource Oregon Employment Department located at 1575 Dewey Ave., Baker City, OR.

All applications must be received by 5:00 p.m. on the closing date.

POST DATE: March 24, 2020

CLOSING DATE: April 7, 2020