



Baker County Administrative Services ~ Personnel
 1995 Third Street, Baker City, OR 97814
 Ph: (541) 523-8209; Fax: (541) 523-8340
 E-mail: schristensen@bakercountyor.gov

BAKER COUNTY JOB OPENING

DEPARTMENT: District Attorney's Office

POSITION: **Deputy District Attorney II**

Salary Range: 19

Step 1	Step 2	Step 3	Step 4	Step 5
\$5,778/mo.	\$6,070/mo.	\$6,379/mo.	\$6,693/mo.	\$7,030/mo.

Summary

As Deputy District Attorney II, this position performs professional legal work in the prosecution of criminal cases; primarily felony and some misdemeanor cases. This classification involves trial work and all other aspects of litigation of criminal cases through the District Attorney's Office. This position also works closely with the Juvenile Department in presenting delinquency cases.

Deputy District Attorney II: Examples of Essential Job Duties:

- Prepares and presents misdemeanor and felony cases for prosecution in the Justice Court and Circuit Court. Reviews evidence to determine if investigations are complete; selects and interviews appropriate witnesses; conducts legal research, drafts legal documents, and makes court appearances.
- Advise and consult with Juvenile Department, Department of Human Services caseworkers, law enforcement officers, medical and school staff on matters of juvenile law.
- Present cases to the grand jury or at a preliminary hearing.
- This classification is the District Attorney's Office representative in the Baker County Mental Health Court.

Education, Experience and Training

Doctor of Jurisprudence Degree from an accredited law school. Must have good character and pass an extensive background check along with the ability to possess and maintain a valid Oregon driver's license within 90 days of hire date. Prior Deputy District Attorney or defense attorney experience is preferred.

A complete job description and application is available upon request or online at:

www.bakercountyor.gov

For additional information, contact Shelly Christensen in the Administrative Services office at 541-523-8209.

POST DATE: March 14, 2024

CLOSING DATE: March 31, 2024 or until filled