



Baker County Administrative Services ~ Personnel
1995 Third Street, Baker City, OR 97814
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BAKER COUNTY JOB OPENING

DEPARTMENT: Health

POSITION: **Nurse Supervisor**

Salary Range:

Step 1	Step 2	Step 3	Step 4	Step 5
\$5,090/mo.	\$5,343/mo.	\$5,610/mo.	\$5,893/mo.	\$6,193/mo.

Summary

This classification serves as manager of community health services and performs administrative and management duties in planning, organizing, directing, and evaluating services of family planning and keep well clinics, community health nursing and WIC programs to provide health care, improve quality of life, prevent disease and promote physical and mental health of the public; participate in duties of community health nurses. Serves as liaison between community health and the community.

Examples of Essential Job Duties:

- Develop, implement, and evaluate programs, policies, procedures, protocols and services for departmental operation.
- Perform skilled public health nursing services at clinic or other settings.
- Establish and maintain client record keeping.
- Assess the public health needs and concerns within the community, and jointly with staff and community resources, develop programs to meet those needs.
- Represent community health services in community at committee and advisory group meetings, schools and public agencies to promote community health and interpret policy and procedure to public.

Education, Experience and Training

Bachelor's degree in nursing with course work emphasis in public health and four years progressively responsible work experience in a public health setting which includes two years management and supervisory experience or equivalent combination of experience and training. At time of appointment, must possess valid Oregon Registered Nurse License and Oregon driver's license.

A complete job description and application is available upon request or online at:

<http://www3.bakercounty.org:8080/careers/public.jsp>

For additional information, contact Shelly Christensen in the Administrative Services office at 541-523-8209. Applications are available online at: <http://www.bakercounty.org/admin/application.pdf> and must be submitted to the Personnel office by 5:00 p.m. on the closing date.

POST DATE: July 19, 2022

CLOSING DATE: August 2, 2022 or until filled